



POLICY ON THE PROTECTION OF PERSONAL DATA

This document is intended to inform you of our policy regarding the protection of personal data and in particular with regard to the data we collect, the way we process them, the purposes for which we use them and with whom we share them. A description is also given on the steps we take to protect your data.

Preamble

My Conciergerie is offered by Aéroports de Paris, Société anonyme with a capital of 296,881,806 euros, whose registered office is located at 1 rue de France 93290 Tremblay-en-France, registered under the number SIREN 552 016 628 in the register of commerce and companies of Bobigny, and the code APE 53.23Z.

Aware of the importance of ensuring the confidentiality of data, Aéroports de Paris S. A. is strongly committed to the protection of personal data.

Also, the purpose of this privacy policy is to inform you about the commitments and practical measures taken to ensure that your personal data is respected when using the My Conciergerie member area.

In accordance with the law n°78-17 of 6 January 1978 relating to information technology, files and freedoms known as "Loi Informatique et Libertés" as amended by law n°2004-801 of 6 August 2004 and by the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, Aéroport de Paris and C2J "**Myconciergerie**", a company of simplified joint-stock with a capital of 45,000 euros, registered with RCS Paris under number 824 940 092 located at 144 boulevard Pereire | 75017 Paris, are responsible for the processing of your personal data within the framework of the Service to which the website: www.myconciergerieorlycdg.fr (hereinafter the "**Website**") is an integral part.

It is specified that children and minors (under 18 years of age) cannot register on the Website.

Contact us:

Telephone: +33 (0) 1 42 89 06 16

E-mail: contact@myconciergerieorlycdg.fr

PERSONAL DATA COLLECTED

ON THE WEBSITE - FORM

According to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, Personal Data means any information relating to an identified or identifiable natural person (hereinafter referred to as the "Concerned Person"); an identifiable natural person is any natural person who can be identified, directly or indirectly, in particular by reference to an identifier, such as a name, identification number, location data, online identifier, or to one or more elements specific to his or her physical, physiological, genetic, psychological, economic, cultural or social identity.



We collect personal data during your visit to the Website only when you fill out the service request form:

1. On the form, we collect the following data: Last name, first name and E-mail address.
2. We will also collect any other personal data that you may enter in the free field allowing you to make your request for service or via the Website or via any other medium.

WHEN USING THE SERVICE

In addition, we also collect personal data concerning you in order to provide you the best quality of service as possible and to satisfy your requests (processing reservation data with different service providers and partners...).

We may also send you messages, offers and/or other communication. You can at any time decide not to receive our messages and offers by using the "Opt-out" option in each of our E-mails.

AUTOMATIC COLLECTION OF PERSONAL DATA

We invite you to consult our cookie policy on the Website.

The data collected by automatic means are treated in particular in order to improve your visit to the Website and our services. The information generated by this automatic collection relates in particular to the number of visits and the pages consulted.

YOUR RIGHTS AND PREFERENCES

At any time and in accordance with the "Loi Informatique et Libertés" relating to data processing, files and freedom, you have the right to obtain information about the data that we hold and you can access by contacting us via the following:

Telephone: 01 42 89 06 16

E-mail: contact@myconciergerieorlycdg.fr

Thus, you have the option of requiring the rectification, blocking or deletion of your personal data if it should prove to be inaccurate. You may also oppose to this, at any time for legitimate reasons related to your situation, the processing by our services of the data concerning you and this in accordance with the applicable law.

Upon receipt of your request for opposition, we will proceed to the complete erasure of the personal data concerning you. You can also at any time ask not to receive from us any mail or information of commercial nature using "opt-out" option in each of our E-mails, on the Website or by contacting us directly.

Please be reminded that in case of exercising this right (blocking, erasure, opposition), MyConciergerie will no longer be able to deliver all or part of the service ("**Service**") to you.



USE OF YOUR DATA

Any sharing of your data is performed under the conditions described below:

We may share your data with the service providers that we use to process all your requests within the Service, including the hosting of our platform and the service providers.

When service providers are involved as part of our service, all measures are taken to ensure a high level of security of data protection and any processing is performed per our instructions and in no case, they will make use of your data other than what is expressly required nor disclose to any other third party the personal data concerning you. Service providers are prohibited from using your data for commercial prospection purpose.

We share your data with the ADP Group, SERVICE CONCIERGE SAS, CITY ONE SAS, PREMIUM CITY, CHABE PREMIUM and CHABE SAS, our business partners providing the services that you entrust to us; they can process your personal data according to the purpose of its action.

Personal data concerning you may also be communicated:

- (i) If we are required to do so by law or in a legal proceeding
- (ii) If a request is made to that effect by a court or a governmental authority
- (iii) Such disclosure may prevent physical or financial harm in connection with a criminal investigation.
- (iv) If we sell all or part of our business or assets. It is specified that we will make our best efforts to ensure that the destination company uses your personal data in accordance with this information note.

TRANSFER OF DATA OUTSIDE EU.

In the operation of the Website, no transfer of your personal data is carried out outside the European Union, in accordance with the provisions of the "Loi Informatique et Libertés", related to computers, files and freedom.

The personal data concerning you are exclusively hosted in the European Union and we will not transfer any personal data about you outside the European Union.

On the other hand, we may share your personal data with service providers outside the European Union on express request from you in connection to the Service provided.

LINKS TO THIRD PARTY WEBSITES

Within the framework of the offers that we provide to you via the Website or any other communication, a certain number of links to other websites are communicated to you for your information. It is specified that we cannot be held responsible for the content of these websites, any products or services they may offer, the processing of personal data or any other use made by third party websites.



DURATION OF KEEPING YOUR DATA

Your data collected on the Website via the dedicated form and/or the Service are only retained for the duration necessary to achieve the purpose for which they were collected, namely the delivery of the Service and associated services unless otherwise stipulated by law and/or regulation.

The personal data collected on the Website via the dedicated form and/or the Service are retained as long as you do not opt out of the Service. You have the option to unsubscribe at any time.

In case of deactivation of the account, your data will be automatically deleted, blocked or anonymized within one month.

SECURITY

We are committed to protecting the personal data we collect to ensure their security and confidentiality. In this regard, we have taken physical, electronic and technical safeguards to prevent loss, unauthorized use, destruction or alteration of the personal data.

We restrict access to your personal data only to authorized persons (employees or service providers) who need to access this data in order to provide you with the products and services offered. It is specified that these persons are bound by an obligation of confidentiality.

We will never ask you to reveal your password in any unsolicited communication (including any unsolicited correspondence, such as a telephone call, E-mail or any other means of communication). If you believe that your account (username and password) has been hacked, please contact us via our contact details in the section entitled "Your rights and preferences".

UPDATE - PERSONAL DATA PROTECTION POLICY

Our Personal Data Protection Policy is subject to change without notice. To keep you informed of the changes, we invite you to consult our Policy on a regular basis.

Updated on Feb. 19, 2018